

## **Minutes of the Regular Meeting of the Barnwell School District 45 Board of Trustees**

**TIME:** 6:00 p.m., Thursday, November 10, 2022

**PLACE:** Barnwell Schools Administration Building, 770 Hagood Avenue, Barnwell, SC 29812

**PRESENT:**

**Board of Trustees:** Rosey Anderson, Chair; Felicia Devore, Vice-chair; SGM Abraham Sexton, Clerk; Dr. Rhett Richardson, Member; Becky Huggins, Member (not in attendance)

**District Office:** Crissie Stapleton, Superintendent; Rachel Wall, Assistant Superintendent/Curriculum Director; Tina Smith, Administrative Assistant; Kelley Shealy, Curriculum Support Coach; John Moody, IT Director; Holly Hutto, CFO; Franklin McCormack, Barnwell High School Principal

The agenda for the meeting was as follows:

### **OPENING BUSINESS**

1. Rosey Anderson, Chair, called the meeting to order. SGM Abraham Sexton delivered the Reflection. Felicia Devore led the Pledge of Allegiance to the Flag. Superintendent Stapleton announced that local media had received notice of the meeting as required by the Freedom of Information Act.
2. The board unanimously approved the agenda. Motion was made by Felicia Devore and seconded by SGM Abraham Sexton.
3. The board unanimously approved the consent agenda items. Motion was made by SGM Abraham Sexton and seconded by Felicia Devore.
4. There was no hearing of the public.

### **ACCOUNTABILITY**

#### **A. Recognition**

1. NAACP donated \$250.00 to Barnwell Elementary School for supplies. Superintendent Stapleton expressed thanks to the organization and stated that the district would be reaching out to them to acknowledge our gratitude. because Reverend Dr. Floyd Hughes was unable to be present at the meeting, SGM Abraham Sexton presented the check on his behalf.
2. Franklin McCormack, Barnwell High School Principal recognized Shontavia Tyler as the first Human Resources apprentice at Swiss Krono. The district is very excited that the apprenticeships have expanded to Human Resources. He stated that she is the student body president, in the percussion section of the Barnwell Scarlet Knights who recently placed 10<sup>th</sup> at the state competition. She is an honor student, and she is taking honor classes via USC Salkehatchie. She is in the top 10 of her class, and is college ready and career ready. She is definitely a fabulous student and he stated that he was confident that once she was interviewed at Swiss Krono, it was one of the easiest decisions that they have ever had to make.
3. Superintendent gave an update on the changes to the district's Veteran's Day program, due to inclement weather. "Tomorrow is Veteran's Day and it is such a special day as we celebrate Veteran's Day across our country. We have moved our Veteran's Day program to Tuesday, November 15<sup>th</sup> at 8:30am at the BES multipurpose room. As we have done previously, as a district we conducted a fundraiser to raise money for Veteran's Memorial Park, a project which we consider our districtwide community service project. To do this, we sold t-shirts that our staff and families could purchase. We look forward to presenting a check to Veteran's Memorial Park at our program next Tuesday, and SGM Sexton will be helping us with that presentation."

Superintendent Stapleton then presented SGM Sexton with a short sleeve and long sleeve version of the district shirt as she thanked him, on behalf of the district, for his service to not only the school district but also our country.

#### **B. Information**

1. Fiscal Year 2022 Audit Report
  - a. Mr. David M. Enzastiga, CPA presented the audited financial statements for Barnwell School District 45.
  - b. Major financial highlights for 2022 include:

- Net position as of June 30, 2022 increased from the previous year by \$1,787,622 or 6.1% for governmental activities.
- Governmental funds as of June 30, 2022 had combined ending fund balances of \$16,565,493 an increase of \$2,864,772 in comparison with the prior year.
- Governmental net other sources were \$1,724,871 and governmental expenditures for the year were \$2,864,772 less than governmental revenues and transfers, thus the increase in governmental funds balance.
- The district ended the fiscal year by adding \$1,030,718 to its general fund balance, reported David Enzastiga with the Rish & Enzastiga accounting firm during the meeting. The district's general fund balance was \$6,909,613 as of June 30, 2022, compared to \$5,878,895 the previous year. Enzastiga told the Board that the district now has approximately four and a half months of reserve. He expressed that the Finance Department does a great job in keeping everything in order and had everything easily accessible during the audit.  
Along with adding to the General Fund balance, the district had a net gain of \$630,542 for business-type activities, which is the food service account.
- The audit did not reveal any material weaknesses, significant deficiencies that were determined to be material weaknesses, or non-compliance considered material to the financial statements. During his report, Mr. Enzastiga shared his congratulations to the Finance Department and the district for a great job on the fiscal reporting, organization of paperwork, and adherence to financial procedures.
- Superintendent Stapleton stated that the district was so appreciative of Mr. Enzastiga for the work he and his team did to prepare this presentation for us this evening. She also expressed the district's gratitude for CFO Holly Hutto and her team.
- c. In Mr. Enzastiga's auditor's report opinion, the financial statements, present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of Barnwell School District 45, Barnwell, SC as of June 30, 2022, and the respective changes in financial position and where applicable, cash flows Thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.
- d. The board unanimously approved the findings of the fiscal year 2022 audit report and accepted it for informational purposes. Motion made by SGM Abraham Sexton and seconded by Dr. Rhett Richardson.

## 2. District Updates

Superintendent Stapleton gave the following updates:

- a. Superintendent Stapleton explained that the district would be operating on an eLearning Day Friday, November 11, 2022 due to inclement weather. She then reviewed the protocols for operating buses including guidelines to limit the operation of school buses to periods with sustained winds below 30 MPH or when wind gusts are 40 MPH or less.
- b. ESSER Updates
  - GBMS includes lobby area and an addendum will be made regarding additional aged rooftop and stand-alone units
  - BPS includes other HVAC needs around campus, including replacement of older units.
  - BHS HVAC replacements of current units. (We have had an emergency fix of the teacher lounge unit. This has been removed from the bid proposal.)
  - BHS Fire Alarm System (still awaiting approval of GBMS fire alarm system)
- c. Next Projects to Bid....Still Awaiting OSF Approval
  - Window and Door Project (replacement of windows and doors at BPS, GBMS, and BHS)
  - New Intercom System at BPS
  - Roofing Repairs
- d. Dr. Stapleton shared that district updates are sent out to the staff and they are asked to share photos, special moments, or success stories regarding the school or their classrooms. In publications that are sent out, there are recent photos that have been shared for our Warhorse Family.
- e. Guinyard- Butler Middle School (GBMS) was selected to receive a \$1000 Walmart grant for a new Warpony Printing Press. The grant funding will go to purchasing a laser printer, toner, a



- thermal laminator, and other supplies for the Warpony Printing Press to implement this project. Thanks go to Ms. Henrietta Williams, Assistant Principal at GBMS, for creating this proposal.
- f. Barnwell School District 45 received an \$800,000 Innovation Grant to expand Star Academy program to Barnwell High School. This is in addition to last year's \$400,000 award to implement a Star Academy at Guinyard-Butler Middle School, which was fully implemented at the start of the 2022-2023 school year.
  - g. BSD45's new website has launched-www.bsd45.net
  - h. Barnwell School District 45 was awarded 5 new buses valued at \$1,975,000. The U.S. Environmental Protection Agency (EPA) has awarded South Carolina more than \$58 million to purchase Electric buses, as part of its Clean School Bus Program rebate competition.
  - i. Our new automated time and attendance procedures have been fully implemented, and we are using UKG districtwide.

Benefits of Transition:

- Maximize productivity by automating routine tasks such as time collection, approving and Running timesheets, responding to time-off requests, and correcting exceptions.
- View pertinent information at a glance.

## ADVOCACY

### BASIC STRUCTURE

#### A. Actions

1. Approval of First Reading of Policy ECAG. Motion made by Dr. Rhett Richardson and seconded by Felicia Devore. The motion was approved unanimously.
2. Approval of First Reading of Policy GBEBB. Motion made by Dr. Rhett Richardson and seconded by Felicia Devore. The motion was approved unanimously.
3. Approval of First Reading of Revisions to EEAEC. Motion made by Dr. Rhett Richardson and seconded by Felicia Devore. The motion was approved unanimously.
4. Approval of First Reading of Revisions to GBEB. Motion made by Dr. Rhett Richardson and seconded by Felicia Devore. The motion was approved unanimously.
5. Approval of First Reading of Revisions to JRA. Motion made by Dr. Rhett Richardson and seconded by Felicia Devore. The motion was approved unanimously.
6. Prior to voting, Chair Anderson made the following statement, "Before we accepted a motion for approval, I would like to state for the record that I abstain from voting because of a family member that would be receiving a staff incentive."

Becky Huggins made the following motion, "I make a motion we approve a staff incentive to be given to employees prior to the Thanksgiving holiday. The bonus would be \$1000 for full-time employees in good standing and under contract to work the entire 2022-2023 school year, up to \$200 for substitutes, and appropriately adjusted amounts to be given to part-time staff members. This would also include our SRO officers." The motion was seconded by SGM Abraham Sexton.

## ANNOUNCEMENTS

**Richardson-** Congratulations to Shontavia for your apprenticeship. To be the first in HR, speaks of how special you are. You show the qualities and social skills needed to succeed. I am the 2<sup>nd</sup> proudest here because I'm sure your mom is the first. We are blessed to have you in our district. Thanks to Holly and her staff, Dr. Stapleton, Dr. Wall, and Ms. Shealy. Thank you for all you do.

**Devore-** Shontavia, we are so proud of you. You are a well-rounded young lady and we are proud to have you as a part of our district. Thank you to everyone from the top to bottom. Thanks to the IT department for all you do.

Thank you to Walmart and Rev. Hughes for the donations. We are thankful to them for giving to our cause. Thank you to Holly and your staff and good luck CC (Shontavia) on your apprenticeship.

**Sexton-** Young lady (Shontavia) you are blessed to have your parents behind you. That will take you a long way. You make BHS shine, and we appreciate it. Keep doing what you do and you will go far. Dr. Stapleton, thank you for all you do. Mr. Dave, thank you for doing our audit every year with the same attitude. Ms. Holly, thanks for our checks at the end of the month. We are thankful for having you. Dr. Wall, thank you for all you do. We realize what all you do. Thank you Mr. Moody for all that you do. Ms. CC, again we are proud of you and your mom and pray that God continues to bless you. You are tomorrow's leader. Thank you and do everything from your heart. Thanks to the district for all you do.

**Huggins-** Shontavia, you have awesome support. We are proud of you and also proud of your mom for her dedication. David, thank you for coming and providing the audit. Thank you Holly and staff for your hard work. Thank you CC (Shontavia) and to your mom. We are proud of you. Keep up the hard work. Thanks to NAACP and Walmart for your donations.

**Anderson-** I would like to echo everything said. Thanks to Holly and your team for giving correct numbers for the audit. Thank you Barnwell 45. This is truly a great district. CC good luck in all your future endeavors. I would also like to say to the veterans, we appreciate you for your service.

#### **EXECUTIVE SESSION**

Request for motion made by Chair Rosey Anderson to go into Executive Session at 7:00 p.m. Motion made by Becky Huggins and seconded by SGM Abraham Sexton.

Request for motion made by Chair Rosey Anderson to come out of Executive Session at 8:03 p.m. Motion made by SGM Abraham Sexton and seconded by Dr. Rhett Richardson. No action taken.

Board unanimously approved the adjournment of the meeting at 8:04 p.m. The motion was made by Felicia Devore and seconded by Becky Huggins.

Chair Rosey Anderson

Clerk Abraham Sexton